



Hazelton Secondary School

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Communicable Disease Prevention Plan

1. Attendance

It is imperative that you complete your attendance for **every** class that you teach. These records are important for the purpose of tracking in the event that there is an outbreak in the school. It is every teacher's responsibility to complete daily attendance records. Teachers not completing their attendance during the day will be reminded to do them at the end of the day. This will take up a lot of our office staff's time, time they really don't have, so please be sure to complete your attendance at the start of or during every class.

2. Space Arrangement

While students are not to be kept in cohorts, we do ask that you remind students to spread out during lunch time. Eating outside is preferable while the weather is nice, but if they are going to eat in the school, they are to spread out and use the available space. **Students are not to be in classrooms unsupervised during lunch time.** If you choose to keep your room open to students at lunch, you or another staff member must be in there to watch them.

During all indoor gatherings, students are to spread out as best as possible. Again, use the space available to allow students and staff to spread out as best as they can.

3. Staff Specific Considerations

Staff will continue to be able to use the staff room as a place free from students. Also, if the teacher chooses, they can use their classroom during lunch time as a "student free zone".

All staff meetings will continue to take place in the cafeteria where we will be able to maximise the use of space available. All meetings will also continue to be done both in person and on Teams. If you notice before a meeting that you have not received an invite, please contact administration and we will send one out promptly.

4. **Visitors, TTOCs, Parents and other**

All visitors coming to the school are to have access to this document before coming into the school. All TTOCs will be provided a copy upon entry of the school (or sooner). If staff are to have visitors come to their class, please be sure to provide them with a copy of this document in advance of their visit so they are aware of their responsibility to follow the measures set forth by this document.

A copy of this document will be placed on our school website and can be found under **School Protocols** on the right hand side of the main page.

5. **Sports**

Masks are worn by staff, other adults and students in Grades 4-12. Students are NOT required to wear masks during high-intensity sport activities. Mask use during these activities is left to students' personal choice. Schools are encouraged to move high-intensity sport activities outdoors whenever possible. This means that students are required to wear masks in the school, during instructional and non-instructional time. This includes making their way to the field of play. **Once on the field of play, for high-intensity activities, the mask may be removed at the student's discretion. For low-intensity activities, certain sports such as golf, or periods of low intensity during practice (i.e. stationary skill work, light warm-up, static stretching etc.) masks are required.** Coaches and other support staff must wear masks at all times. Low-intensity activities can be identified as those that allow the participant to easily carry a conversation, whereas high-intensity activities, elevate heart rate, respiration rate and generally make carrying a conversation difficult.

6. **Field Trips and Community use of the school**

All students and staff participating on school run field trips must do so with the understanding that the rules in this document will continue to be followed. The same for any community group looking to use school facilities

7. **Water Fountains**

There will be no prohibitions on the use of water fountains. Students will continue to be encouraged to use the "bottle filling" option, as it is the most sanitary and has the best chance of preventing the spread of communicable diseases.



8. Daily Health Checks

Staff and students will be regularly reminded of their responsibilities to complete a Daily Health Check. We will continue to have a staff member remind each staff member and encourage them to do their Daily Health Check (see below). Teachers are encouraged to remind students to do the same



Are you experiencing any of the following?
(check all that apply)

- Fever higher than 38°C
- Chills
- Cough
- Loss of sense of smell or taste
- Difficulty breathing
- OR -
- None of the above



9. If students or staff are sick

If students or staff are sick, they are to stay at home:

If students have any of the above symptoms, they should stay home so that they do not get other people sick. If you have symptoms, it is recommended that you contact 8-1-1 and follow their guidance

If students or staff are sick while at school

When a student or staff member start showing symptoms of what could be illness, influenza or COVID-19:

- (For students) Parents/Guardians will be contacted to come and pick them up right away.
- We will have a separate and supervised area in the main office where we wait until their parent/guardian can come and pick up the student.

It is really important to stay/go home if you are sick. It is recommended that if you are feeling symptoms, you use the BC Self-Assessment Tool.

10. Doctor's notes

Doctor's notes are not required for confirming the health status of any individual. However, if a staff or student cannot wear a mask for safety purposes, a doctor's note will then be required. **IMPORTANT NOTE:** If you are getting a doctor's note stating that you do not have to wear a mask, the note must include the reason why you (or a student) will not be required to wear the mask.

11. Upon entering the school

Upon entering the school, all students and staff must have a face mask on. If they do not have one, one can be provided for them. However, our supplies of masks are limited so we ask that students and staff make every effort to have several reusable masks that they can clean weekly so they do not have to wear the same on every day.

Hand sanitizer will be available and students and staff will be encouraged to use it as often as they see fit.



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Overall

Staff and students are reminded of their responsibilities to complete a daily health check. Staff and students are regularly reminded to stay home when they are sick, and are provided with resources on what to do when they are sick (e.g. the BC Self-Assessment Tool app).

Practices are in place to appropriately respond when a staff member, student, or other person develops symptoms of illness while at school.

Health care provider notes are not required to confirm the health status of any individual, beyond those required to support medical accommodation as per usual practice.

The school district supports employees in receiving vaccinations.

School district personnel will ensure that all provincial health office, or ministry health office orders, guidance, recommendations, and notices, local or provincial, will be followed.

WorkSafeBC protocols will be implemented as necessary

Hand Hygiene

Hand hygiene facilities are available and accessible throughout buildings, and are well maintained. In addition, alcohol based hand sanitizer is provided at entrances, and throughout schools.

The district will ensure that hand hygiene supplies are well stocked at all times, including soap, paper towels, and hand sanitizer.

The district promotes the importance of diligent hand hygiene to staff, and students regularly.

Posters are up to remind students and staff to wash their hands, and to cover coughs and sneezes.

Cleaning

Frequently touched surfaces are cleaned and disinfected at least once a day. Surfaces touched by fewer people are cleaned once a day. Practices are in place to clean and disinfect frequently touched surfaces when they are visibly dirty. Other general cleaning occurs in line with regular practices.

Practices are in place to clean and disinfect any surfaces a person's body fluids have contacted after they have displayed symptoms of illness.

Our school custodians are responsible for the cleaning. They have appropriate supplies, and have the Building Service Worker 1 & 2 training.

Building Ventilation

All HVAC systems are operated, and maintained as per standards and specifications. Buildings are monitored, and preventative maintenance systems are in place to ensure systems are working properly. HVAC programming has been modified to increase fresh air input prior to and during building occupancy whenever possible.

Portable air conditioners, and fans are not normally used, if required, portable appliances are situated to move air from high to low avoiding horizontal cross breezes. Windows may be open windows when weather permits, if it does not impact the functioning of ventilation systems.

Risk mitigation strategies are identified for excessive heat events or times of poor air quality.

Transportation

General cleaning occurs in line with regular practices. Practices are in place to encourage bus drivers, and passengers to practice hand hygiene before and after trips. If empty seats are available, passengers are to spread out. When weather allows windows are to be open.

Bus drivers, adult volunteers, and visitors, and students in Grade 4 or higher wear masks according to the guidelines, or applicable public health orders/recommendations. Grade K-3 students wear masks based on their personal, or family/caregivers' choice.